

Streamline the payment cycle to save time and improve control

Escape outdated, productivity-draining manual processes. With Sage Intacct Accounts Payable, you can **automate workflows** to manage the entire accounts payable (AP) cycle with **newfound speed and efficiency**. That means more time to focus on **high-value analyses, insights, and cash flow optimization**—and less frustration and wasted time.

Key benefits

Save time and money

Save hundreds of hours per year—and tens of thousands of dollars—by automating your accounts payable processes, eliminating inefficient workflows, and refocusing on higher-value activities. Point and click to configure approvals and take advantage of automated expense allocations to increase productivity.

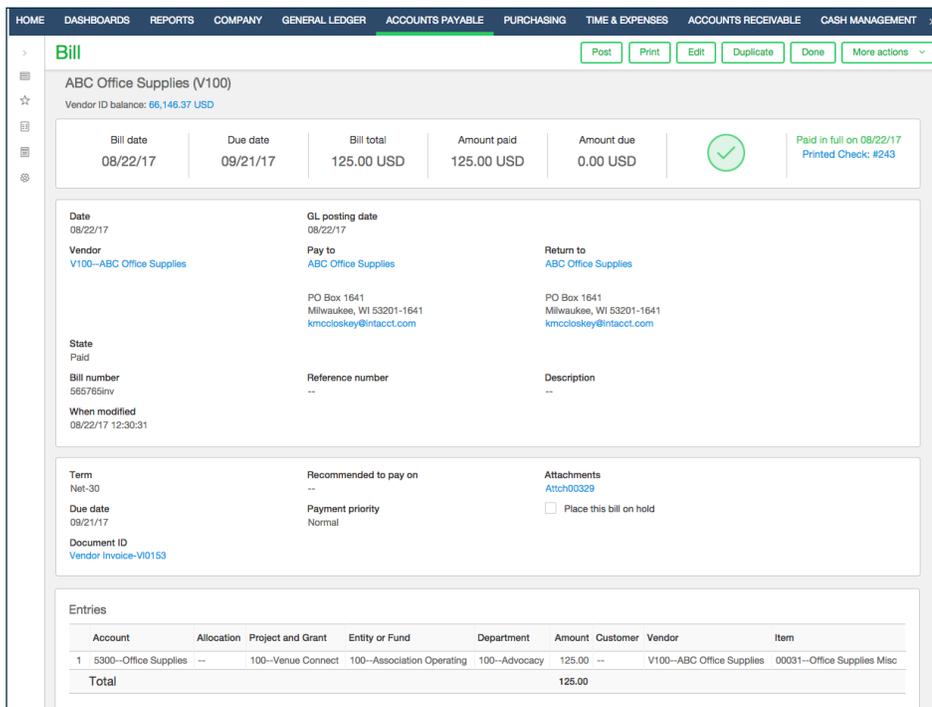
Stay in control

Automated, configurable processes enable you to better manage accounts payable by defining workflows, approvals, and internal

controls that align with your business. With visibility into the entire AP cycle, you can ensure greater accuracy as well as stronger compliance with finance and accounting policies.

See it all in real time

Track and view payments, approvals, and reports—anytime, anywhere. With Sage Intacct Accounts Payable you can see your accounts payable liabilities, vendor-aging reports, and bill- and check-register reports in real time.



Bill

ABC Office Supplies (V100)
Vendor ID balance: 66,146.37 USD

Bill date	Due date	Bill total	Amount paid	Amount due		
08/22/17	09/21/17	125.00 USD	125.00 USD	0.00 USD		Paid in full on 08/22/17 Printed Check: #243

Date: 08/22/17
Vendor: V100-ABC Office Supplies
State: Paid
Bill number: 565765inv
When modified: 08/22/17 12:30:31

GL posting date: 08/22/17
Pay to: ABC Office Supplies
Return to: ABC Office Supplies
PO Box 1641
Milwaukee, WI 53201-1641
kmcloskey@intacct.com

Term: Net-30
Due date: 09/21/17
Document ID: Vendor Invoice-V10153

Recommended to pay on: --
Payment priority: Normal

Attachments: Attach00329
 Place this bill on hold

Account	Allocation	Project and Grant	Entity or Fund	Department	Amount	Customer	Vendor	Item
1 5300-Office Supplies	--	100-Venue Connect	100-Association Operating	100-Advocacy	125.00	--	V100-ABC Office Supplies	00031-Office Supplies Misc
Total					125.00			

Get real-time visibility into summary and detailed AP activity.

Key features

Internal control

Point-and-click controls: Easily and quickly create definitions of your workflows, approvals, and internal control processes to conform to your business.

Predefined defaults: Pay the correct amounts to the right vendors and take advantage of discounts.

Seamless integration with Sage Intacct Cash Management, Inventory, and Purchasing: Minimize data reentry and get broader insight across all financial functions.

Real-time access to AP transactions and data: Review and react to your current situation on the fly; no more waiting for batches to post.

Reports on vendors, aging, or payments: Quickly and easily slice and dice your data to get any view you need.

Automation and productivity

Automated workflows and processes: Speed up your AP cycle and enhance accuracy.

Approval alerts and messages: Enable greater responsiveness among team members.

Automated data entry: Save time, money, and resources while increasing accuracy with defaults for terms, discounts, GL accounts, payment priority, and payment dates.

1099 automation and support: Efficiently manage year-end with 1099 coding at the transaction level, multiple entity consolidation of 1099s, and IRS file generation.

Automatic expense allocation with predefined tables: Operate with greater precision by allocating expenses across multiple entities, departments, and locations.

The screenshot shows the 'Pay Bills' interface in Sage Intacct. At the top, there are navigation tabs: HOME, DASHBOARDS, REPORTS, COMPANY, TIME & EXPENSES, GENERAL LEDGER, ACCOUNTS PAYABLE (selected), ORDER ENTRY, and ACCOUNTS RECEIVABLE. Below the navigation, there are buttons for 'Add to outbox', 'Pay now', 'Outbox payments: 0', and 'More actions'. A 'Filter by:' dropdown is present, along with 'Apply filter' and 'Clear filter' buttons. The 'Due date range' is set to 'This month'. The 'Vendor range' is empty. The 'Payment method' is 'Check', 'Payment request method' is 'Use vendor preference', 'Bank' is 'B01--Security State E', and 'Set payment date to' is '09/15/17'. There is a 'Send payment notifications from' dropdown set to 'winifer'. Summary statistics on the right show: Bank balance USD 8,532,141.75, Selected bills total USD 129,379.97, Adjusted bank balance USD 8,402,761.78, and # of bills selected 30. A table below lists 8 bills with columns: Vendor name, Bill #, Due date, Amount due, Payment date, Credits available, Credits to apply, Discounts, and Amount to pay. Each row has a checkbox and a 'Line details' link.

	Vendor name	Bill #	Due date	Amount due	Payment date	Credits available	Credits to apply	Discounts	Amount to pay	
31	Hoat Insurance	API-00195	03/02/16	6,420.00	09/15/17	0.00	0.00	0.00	6,420.00	Line details
32	ABC Office Supplies	669998	03/02/16	1,300.00	09/15/17	0.00	0.00	0.00	1,300.00	Line details
33	Lemial Printing	89II	03/03/16	10,000.00	09/15/17	0.00	0.00	0.00	10,000.00	Line details
34	Martin Electric	8899	03/05/16	2,300.00	09/15/17	0.00	0.00	0.00	2,300.00	Line details
35	Costco	88787666	03/06/16	1,275.00	09/15/17	0.00	0.00	0.00	1,275.00	Line details
36	Costco	888III	03/10/16	1,000.00	09/15/17	0.00	0.00	0.00	1,000.00	Line details
37	ABC Office Supplies	55779I	03/13/16	128.00	09/15/17	0.00	0.00	0.00	128.00	Line details
38	ABC Office Supplies	675abc76	03/19/16	32.00	09/15/17	0.00	0.00	0.00	32.00	Line details

Pay bills quickly and easily from a single screen.

Key benefits

Automated amortization expenses: Recognize assets from AP bills and expense them either over time or all at once on a set future date.

Document drag-and-drop functionality: Save time and paper by simply and quickly attaching or viewing electronic documents—from any device and location.

Manual Payments: Handle one-off payments quickly and easily such as a quick check, cash payment, or funds transfer.

Support for multiple entities and multiple currencies (optional module): Handle it all right from within Sage Intacct Accounts Payable.

Vendor Payment Services (optional module): Make check, American Express ACH, and American Express Corporate Card payments with a single click to eliminate tedious tasks while increasing security.

Take the next step

Find out how the Sage Intacct cloud financial management solution streamlines operations and provides real-time insights, boosting productivity and growth.



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